



# UACES SCHOLARSHIPS APPLICATION PACK

## ABOUT

Since 2002, UACES has awarded 138 travel scholarships to postgraduate students from 33 different countries.

The scholarships are travel bursaries designed to provide mobility to existing postgraduate students so that they can undertake research in another country. The scholarships are NOT for students looking for funding to enrol in a postgraduate course.

You need to be a PhD Researcher Member of UACES (based in any country) in order to apply for a UACES scholarship.

## UACES Scholarships

For 2024, there are 4 UACES scholarships available for a fixed amount of 1,500 GBP to be awarded on a competitive basis to UACES members.

These scholarships are open to postgraduate students worldwide undertaking research in any area of contemporary European Studies.

UACES is committed to improving the diversity of those applying for and being awarded scholarships. As such, one scholarship will be reserved for a student who meets the above criteria and is:

- From an ethnic minority background or from a traditionally under-represented group within European studies AND/OR;

- Is enrolled at a university in Africa, Asia, the Caribbean, Central America or South America AND/OR;
- Is studying for a PhD in a discipline not traditionally associated with UACES (eg anthropology, cultural studies, philosophy etc)

## ELIGIBILITY CRITERIA

### UACES Scholarship Eligibility Criteria (4 scholarships available)

To be considered, your application must satisfy ALL of the eligibility criteria.

You must be a UACES PhD Researcher Member ([become a member here](#)) - please note that it is not sufficient to be a member of the EuroResearch email list;

Your research project must be in the 'Contemporary European Studies' subject area (we define 'Contemporary' as post-WW2, and 'European Studies', as typically, but not exclusively, an aspect of European Integration or related areas);

You must be a postgraduate student (typically a PhD student; possibly other postgraduate courses that have a very strong research component);

Scholarship funds must be used for field work that occurs between 1 February 2024 and 31 December 2024 (applications for trips outside of these dates will not be considered).

There is no restriction on nationality.

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If you think you meet at least one of these criteria, please indicate this on your application form.

## FINANCES

There are 4 UACES Scholarships on offer for a fixed amount of 1,500 GBP each. Payment of the scholarships will be in two parts; two thirds in January and the remainder on completion.

The Scholarship money is ONLY available to pay for:

- travel to and from your research destination
- accommodation at your destination
- food at your destination
- local transport at your destination

All other ancillary costs are the responsibility of the Scholar.

In previous years many applications have failed because the budget included as part of the application has been poor. An example (of an entirely fictional) budget can be found below.

Successful applicants will be required to submit a final report and to provide evidence that their field work has taken place.

## Example Budget

This example is for a 4 week field trip to the kingdom of Syldavia<sup>1</sup> with fieldwork in the capital Klow and the regional town of Dbrnouk.

### INCOME

Item	Status	Amount
UACES		£1,500
Contribution from the University of Oxbridge	Funding confirmed	£250
Bursary from the Syldavian Academy of Sciences and Humanities	Decision pending	£100
Self-funding		£150
	<b>TOTAL</b>	<b>£2,000</b>

### EXPENSE

Item	Source	Amount
Return train from Oxbridge to London travelling with Virgin Trains	<a href="http://www.qjump.co.uk">www.qjump.co.uk</a>	£100
Return flight from London to Klow travelling with Syldair	<a href="http://www.opodo.com">www.opodo.com</a>	£585
Return coach from Klow to Dbrnouk travelling with Syldavian National Coaches 100 khôrs	<a href="http://www.snc.sr">www.snc.sr</a>	£30

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<sup>1</sup> <http://en.wikipedia.org/wiki/Syldavia>

An apartment in Klow for 1 month 3,250 khôrs/month	<a href="http://www.klowapt.sr">www.klowapt.sr</a>	£325
3 nights at Hotel Dbrnouk 300 khôrs/night	<a href="http://www.hoteldbrnouk.sr">www.hoteldbrnouk.sr</a>	£90
Food 150 khôrs/day	Estimate	£420
Weekly bus pass in Klow 125 khôrs/week	<a href="http://www.klowbuses.sr">www.klowbuses.sr</a>	£50
Other costs that will be incurred but not covered by UACES funding: phone calls, visas, photocopying, stationery, newspapers, interpreters, library fees, printing etc.	Estimate	£400
<b>TOTAL</b>		<b>£2,000</b>

1 GBP = 10 khôrs

The combined cost of food and local transport is calculated as £117.50 per week.

Amount of UACES used: **£1,500**

## Notes on preparing your budget

The budget is an opportunity for you to show us that you can plan and manage a field trip responsibly. The amount of UACES funding is fixed at £1,500.

It is assumed that the figures in your budget are estimates. Therefore it is not necessary to quote amounts as a range (e.g. £100-£150). Just say £100 or £150, not both!

Do not over-complicate your application by including trips which fall outside of the funding period or for which you are not asking for funding.

Make sure you read through this document and understand exactly what UACES will and won't cover before submitting your budget and your application.

The cost of living is different in different countries. In your budget you should apply a maximum of £140 per week towards the cost of food and local transport (combined). The £140/week is a maximum - depending on your destination, this amount may be lower. It is also expected that the longer the trip, the lower the overheads for food etc.

Finally, cost-effectiveness is a criteria in assessing your application. Does the cost of the accommodation reflect the size of the grant? Can the trip be shortened, by arranging all the interviews prior to departure, and squeezing them into a shorter space of time? Is it more cost-effective to fly or to travel by train? Are you spending money on a well-defined trip with a specific objective?

## APPLY

Please read all of the available information before applying.

The scholarships will be awarded on a competitive basis. The decisions made by UACES will be final and we will not be able to provide feedback on individual applications.

You can submit your application from 15 September 2023 onwards.

The deadline for applications is **20 October 2023**.